



Advertisement No. 2017/1

Applications are invited for the following posts tenable at Hyderabad. Please visit our website for application details and prescribed requirements <http://www.tifrh.res.in/index.php/staff-positions/>.

Sr. No.	Name of the Post	Reservations				Age Below	Pay Band + Grade Pay (Rs.)	TME (Per month)
		UR	SC	ST	OBC			
1	Project Scientific Officer (B) - IT	1	-	-	-	28	Rs.42,500/- consolidated	Rs. 42,500/-
2	Project Scientific Assistant (B)	1	-	-	-	28	Rs. 32,500/- consolidated	Rs. 32,500/-
3	Clerk (A)	1	-	-	-	28	PB; 1 - Rs. 5200-20200 + GP 2000	Rs. 23,557/-

Abbreviations: UR – Unreserved; OBC – Other Backward Classes; SC- Scheduled Caste; ST – Scheduled Tribe; TME -Total Monthly Emoluments.

1. **PROJECT SCIENTIFIC OFFICER (B) – (IT):** Temporary for one year and may be renewed each year upto a total period of three years depending upon performance and requirement.

Qualifications: B.E./B. Tech(Any stream) (or) M.Sc. in Computer Science / Information Technology (or) an Master of Computer Applications (MCA), with minimum 60% marks.

Desirable Qualifications: Course completion certificate in RHCE/CCNA.

Job Requirement: i) Linux systems administration; ii) Proficient in networking concepts able to administer a L2/L3 managed LAN ; iii) Working knowledge and ability to administer Internet leased lines; iv) Working knowledge of computer architecture, storage, and networking concepts; v) Understanding of BASH shell scripting including understanding existing scripts and ; vi) writing new scripts; vii) Software installation and maintenance on Linux, UNIX, Windows and Mac operating system; viii) Ability to learn on the job English language communication skills; viii) Strong interpersonal skills and the ability to function in a team environment;

Job Description: The System Administrator is responsible for effective provisioning, installation/configuration, operation, and maintenance of systems hardware and software and infrastructure. This individual participates in technical research and development to enable continuing innovation within the infrastructure as well as its day-to-day maintenance. This individual ensures that system hardware, operating systems, software systems, and related procedures adhere to or organizational values, enabling staff, students and faculty.

2. **PROJECT SCIENTIFIC ASSISTANT (B):** Temporary for one year and may be renewed each year upto a total period of three years depending upon performance and requirement.

Qualifications: Bachelor of Science in Biology with minimum 60% marks.

Experience: 0-2 years in the relevant field.

Desirable: Work experience in an experimental biology lab. Persons with experience in genetics and insect biology will be preferred.

Job Description: Specific responsibilities will include, but are not limited to: Drosophila genetics and stock maintenance; general research support including maintenance of the lab supplies; and other related duties as required.

3. **CLERK- A:**

Qualifications: a) Graduate with 50% marks b) Knowledge of typing and use of personal computers and applications c) Candidates with better typing skills may be given preference depending upon the specific post.

Experience: Minimum one year experience as a Clerk in administrative matters and correspondence in large and reputed organization.

Desirable: Candidate should: i) have experience in Accounts/Purchase & Stores / General Administration/ Establishment works. ii) be able to take independent charge of an office.

General Information:

Higher starting salary could be considered for deserving candidates. Candidates are liable to be transferred to other Centres / Field Stations of the Institute, if required.

Appointment for post Sr. No. 3 will be initially for a period of one year, including probation period. Continuing appointment beyond the initial period will be subject to the results of a comprehensive review and performance appraisal. After successful review, the appointment is continued till superannuation age, which is sixty.

Selected candidates for post Sr. No. 3 will be governed by National Pension System applicable to the Central Government service [unless she/he is already governed by CCS (Pension) Rules 1972].

Prescribed age should not exceed as on **January 1, 2017** for the above posts.

Posts for the general category (Unreserved) – SC/ST/OBC/PWD (Persons with Disabilities) candidates can also apply.

Selected candidates may have to work in shifts/outside office hours and on Saturdays/Sundays and holidays.

Applications from the candidates will be accepted **ONLY ON-LINE.**

Candidates applying for above posts and who are eligible for **further age relaxation** as per extant GOI rules are required to submit applications by POST, along with a copy of relevant certificate in support of age relaxation (**for example ex-servicemen, persons with disabilities etc.**). [SC, ST & OBC candidates applying for unreserved posts are not eligible for age relaxation and should apply online].

Incomplete applications and applications without photocopy of certificates in support of age relaxation and applications received after the last date shall not be considered. Applicants working in Government/Semi-Government/Public Sector Undertaking must apply through proper channel. Applicants, who do not send their applications through proper channel, if called, will be allowed for Written Test / interview only upon submission of the NOC from the competent authority. However, an advance copy of application along with the relevant enclosure may be submitted by post before the due date.

i) On-line applications must be submitted by **11 March 2017** and **applications by post must reach In-Charge, Establishment by 11 March 2017**. Applicants who are required to send the applications by post must super scribe the post applied for, advertisement No. & Serial Number of the post on the envelope. The format of the application is as prescribed for on-line applications.

ii) Note: The candidates are required to produce following original documents with copies at the time of test/interview:

- a. Printout of online application form.**
- b. Identity proof (Aadhar Card/ Election Card / Pan Card / Passport / Driving License).**
- c. Date of birth / Proof of age.**
- d. Educational Qualification (all mark sheets and certificates).**
- e. Experience Certificate/s.**
- f. Conduct certificates from two respectable persons.**
- g. Disability Certificate (if required)**

iii) The Institute reserves the right to restrict the number of candidates for interview to reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement. Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be called for interview. More vacancies may also be filled through this advertisement. The Institute reserves the right not to fill any/some posts herein advertised. Canvassing in any form shall disqualify the candidate.

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