

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

Plot No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District.
Hyderabad - 500 107, Telangana, India.

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Email: purchasegroup@tifrh.res.in
jrathna@tifrh.res.in

Date: 11-03-2020

Notice Inviting Tender cum Tender Document (Two Part Public Tender) for the following items:

**Rate Contract For the Chemicals, Glassware's and Lab wares for TIFR Hyderabad.
Rate Contract Period – One Year with Effect From 01.04.2020 to 31.03.2021**

Public Tender No.	TFR/PD/RC20-21/200001.
Published on	12.03.2020
Last Date for Submission of Bid	15-04-2020 up to 13.00 Hrs.
Date of Opening Bids	15-04-2020 at 15.00 Hrs.

Please see attached sheet for conditions of tender.

Note: All future corrigendum/addendum will be published in TIFR Hyderabad website only.
All prospective bidders are requested to visit our website regularly for any such updates/Corrigendum/Addendum.

**ADMINISTRATIVE OFFICER
(PURCHASE SECTION)
TIFR, HYDERABAD**

Section 2 - List Of Brands

TIFR Hyderabad Invites Sealed Quotations from the reputed firms for Supply of Following Chemicals, Glasswares and Labwares for a period of One Year with effect from 01.04.2020 to 31.03.2021 under Rate contract.

CHEMICALS/GLASSWARES/LABWARES

Merck Range of Products - Laboratory Chemicals- Reagents, Bioscience Consumables Glassware, Water & Food analysis, Filtration Products, Cole - Parmer, VWR Products, Tarsons (Plastic Ware) Products, Sigma Aldrich, Lonza, Abdos, G-Bioscience, Krishgen (Antibodies & Elisa Kits) products, New England Biolabs Inc (NEB), Cell Signaling Technology(CST), Gilson S.A.S Products Laboratory Chemicals, Plasticware, Consumables (Imperial Range of Products), Cole-Parmer, Mettler Toled - Plastic Ware Corning Technology - Plastic Ware Axygen - Plastic Ware Simport, Canada - Plastic Ware InvivoGen - Chemicals, Pan Biotech, Thermo Scientific Pierce, Eurogentec, Diagenode, Maggene, IBIDI, Polyplus, Miltenyi Biotec, AnaSpec, EGT, Culture Media & amp; Antibiotic Disc & amp; Ezy MIC, Chemicals, Plastic Wares, Filter Paper, Acids & amp; Solvents Himedia products, Borosil Range of Products, TCI Chemicals, Safe- France Bio Serve, Shepherd Specialty Papers products, Dry Ice (Solid Co2), Biochemicals Cell & Molecular Biology, Immunology, General lab Chemicals, Media Kits, Glasswares etc., GE Healthcare Life sciences - Consumables, GE HyClone, GE Whatman, Bio legend, Qualigens, Alfa Aesar, Acros Organics Fisher Scientific Products, Laboratory Chemicals, Reagent, Enzymes, Diagnostic kits, Primer, services, analysis of synthetic gene, genotyping, DNA Fingerprinting, Plasticware & amp; Lab consumable research items etc. (Imperial Range of products), Pipettes, Eppendorf Plastic Ware and Laboratory Consumables, Molecular Biology, Bio-Chemicals, Reagents & Kits, Custom Made Oligo Nucleotide, Laboratory Plasticware, Reagents, Bio-chemicals, Kits, Enzymes, Media-Serum, Filterware, Micropipettes, Oligo nucleotides, HPLC Columns, Glassware, Pall India (Life Sciences division) products, BD BBL Difco (Microbiology) Products, BD Biosciences Products, Bioguard Products, Invitrogen & Applied Biosystems (Thermo Fisher Scientific) Products (Chemicals, Plasticwares, Laboratory Consumables) for application in the fields of Cell biology, Molecular Biology, Life Sciences Research & development Laboratories AVRA Synthesis Molecular Biologics & Chemicals, Glass Ware, Plastic Ware. Biotran Products, Non Sterile Kit Large size & Medium size (with contents Coveralls, 3Ply Face Mask with elastic., Boot Leggings - kit), Non Sterile Shoe Cover, Bouffant Cap, Surgeon Cap, Tissue Rolls, Gloves, Face Mask, Chemical, Glassware, Plasticware Standard Brand.

SECTION 3 – ELIGIBILITY CRITERIA

- 1) The firm should submit the attested copies of GST Registration/PAN/TAN No/Bank Details.
- 2) Only Manufactures for Branded Items can submit offers, if they are not in a position to quote, they may Authorize Only One Exclusive Agent/Distributor of a Particular Brand. The agent should submit a Valid Authorisation Certificate from their Principals to that effect that they are the authorized Agents of the Manufacturers and that they are authorized to supply the Branded Items.
- 3) The firm should submit the Firm Registration Certificate and Audited Annual Turnover as per (Annexure – B) for the last 3 years should be certified by Chartered Accountant (CA) as per the format given above duly signed and stamped by the CA on their letterhead.
- 4) The firm should submit the Valid Price List from the Manufacturer/ Principal fixed for the period of one year 2020-2021 (ie) with effect From 01.04.2020 to 31.03.2021 along with the same Pricelist CD (Soft copy). No Price Escalation or No upward revision in price will be allowed during the contract validity period. Incase downward price is applicable, the same is to be intimated immediately to TIFR-Hyderabad
- 5) TIFR Hyderabad reserves the right to select or reject the Items/Brands , Manufacturer/ Principal, Agents .
- 6) The Agency/ Distributors should not have been blacklisted by any Govt., Semi -Govt. Dept., or any other organization, an undertaking to this effect to be provided with the tenderdocument.

SECTION 4 – TERMS AND CONDITIONS.

1) Quotations will be accepted only from manufacturers for branded items. If they are not in a position to quote, they may authorize only one exclusive agent, who may quote along with authorization. Authorized Agent quoting for the supply should attach valid authorization from the manufacturers to ensure prompt supply, failing which the quotation will be summarily rejected.

2) The Quotations should be submitted along with all documents mentioned in this tender in a sealed covers, super scribing supply of CHEMICALS, GLASSWARES AND LABWARES UNDER RATE CONTRACT 2020-2021, Tender No., due date & sealed and addressed to The Administrative Officer, TATA INSTITUTE OF FUNDAMENTAL RESEARCH, Plot No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad-500 107, Telangana, India.

Offers sent through fax/email will not be accepted.

3) Overwriting and corrections should be attested properly. The bid should be complete in all respects and should be duly signed. Incomplete and unsigned bids will not be considered .

4) List of other organizations where similar supplies have been made & having a rate contracts, documentary evidence may please be attached.

5) The rate contract can be terminated at any time by giving one month's notice from TIFR Hyderabad without mentioning any reason.

6) Bids will be opened on the date and time mentioned in the tender document in the presence of the tenderer.

7) Price offered shall be valid for a period up to 31.03.2021 and for free delivery at TATA INSTITUTE OF FUNDAMENTAL RESEARCH, Plot No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District. Hyderabad - 500 107, Telangana, India.

8) The firm should submit the Valid Price List Latest from the Manufacturer/ Principal fixed for the period of one year 2020-2021 (ie) with effect From 01.04.2020 to 31.03.2021 along with the same Latest Pricelist CD (Soft copy). No Price Escalation or No upward revision in price will be allowed during the contract validity period. Incase downward price is applicable, the same is to be intimated immediately to TIFR-Hyderabad.

9) The Purchase Order will be released as on when the material is required. The bidder should mention the order address to be placed clearly in the bid. No price escalation or no upward revision in price will be allowed during the contract validity period. In case downward price is applicable, the same is to be intimated immediately to TIFR-Hyderabad

10) TIFR-Hyderabad is a Public funded Research Institution and exempted from paying of Custom Duty under the notification No: 51/96 dated 23.07.1996, Excise duty under notification No: 10/97 dated 01.03.1997. Certificate will be provided by TIFR-Hyderabad. GST rule will be applicable if any with effect from 01.07.2017 as per GST regime. The applicable TDS /other charges if any as per GST rule will be deducted.

11) The manufacturer shall ensure that the products will not be sold cheaper than the price offered to TIFR Hyderabad, to any other clients. If the supplier fails to deliver the goods within the time to be agreed upon, for delayed deliveries, TIFRH reserves the right to levy liquidated damages at the rate of 0.5% per week or part thereof up to maximum of 5%.

12) Discounts offered shall be indicated clearly in terms of percentage on the manufacturer's price lists.

13) Special discount/prices, if any, applicable to the Research Institutions aided by the Govt. of India should be quoted separately.

14) Delivery : The Items should be delivered within a week's time. The delivery period should be mentioned in the bid. However efforts to be taken to deliver the products earliest. Material is to be supplied on FOR (TIFR- Hyderabad) basis and inclusive of Packing & Forwarding and freight. Free replacement should be made against defective supply. Bidder should indicate the package by hazardous material along with the Material Safety Data Sheet (MSDS).

Non delivery of items will lead to cancellation of Purchase Order without any notice. In addition, action may be taken for removing the firm from Rate Contract.

Replacement: Damages / Broken / Inferior quality articles should be replaced by proper one at the earliest.

15) Payment : Within 30 days from the date of receipt and acceptance of material, at TIFR-Hyderabad. Payment will be processed against completion of all materials against Purchase order. For Imports, payment will be made by Wire Transfer after receipt and acceptance of materials.

16) Please mention the Catalogue No., Part No., and Make wherever required and also GST No. failing which your quotation will be rejected. All your future correspondences including Invoices should bear the GST No.

17) In case of Import, the bidders are requested to quote only FOB Price as well as CIF, Hyderabad Price mentioning Freight & Insurance charges separately.

18) TRANSIT INSURANCE: The purchaser will not pay separately for transit insurance. Insurance is suppliers scope.

19) CD of your catalogue/Latest Price List should be submitted along with 2 copies to TIFR Hyderabad. Offers received without catalogue/Latest Price List will not be considered.

20) Acceptance of this tender form and submission of the quote within the stipulated time would be treated as: The tenderer has understood all requirements as described in our Tender document.

21) TIFRH will not be responsible for any postal delays.

22) Bidders shall note that TIFRH will not entertain any correspondence or queries on the status of the offers received against this Tender Invitation.

23) Tenders from Manufacturers/Suppliers/Tenderers whose performance was not satisfactory in respect of quality of supplies and delivery schedules in any organizations, are liable for rejection. The tenders that do not comply with the above criteria and other terms & conditions are liable for rejection.

24.OBSERVANCE OF LOCAL LAWS: Wherever applicable (particularly for Local vendors), the vendor / contractor shall comply with all law, statutory rules & regulations etc. The vendor/ contractor shall obtain all necessary permits / approval from the local Governing Body, Police, and other concerned Authorities as may be required under law. The vendor /contractor shall pay all types of taxes, fees, license charges, deposits, duties, tolls, royalty or other charges that may be leviable account of any of the operations connected with the execution of this work/ contract.

25. In case of any interpretational issues arises in this tender, the interpretation/decision of TIFR Hyderabad shall be final and binding on the bidder.

SECTION 5 - TENDER ACCEPTANCE UNDERTAKING

(To be returned by Tenderer along with the Tender duly signed)

To

The Administrative Officer,

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

Plot No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District.

Hyderabad - 500 107, Telangana, India.

Having examined the tender TFR/PD/RC20-21/200001 document for supply of CHEMICALS, GLASSWARES AND LABWARES UNDER RATE CONTRACT 2020-2021, we the undersigned hereby offer _____ to _____ supply _____ the _____ CHEMICALS, GLASSWARES AND LABWARES as per terms and conditions set out in the tender document. In case of downward price movements during the period, we promise to pass on the advantage to TIFR Hyderabad.

Certified that the Price List/Price Catalogue of _____ for _____ submitted with rate contract tender for the year 2020-21 is uniform price list throughout the territory of India. We enclosed all the relevant documents as per the tender.

Date :

(Signature of Bidder)

Name :

Designation :

Firm Name:

Seal

SECTION 6 – BIDDER'S INFORMATION AND OFFER

(To be returned by Tenderer along with the Tender duly signed)

CATEGORY OF ITEM :

NAME & ADDRESS OF THE TENDERER:

TELEPHONE NO :

FAX NO :

MOBILE NO:

E-MAIL:

FIRM STATUS MANUFACTURER/AUTHORISED DISTRIBUTOR: (TICK Whichever is applicable)

BRAND OFFERED:

DISCOUNT OFFERED:

SPECIAL DISCOUNT IF ANY?

GST APPLICABLE:

WHETHER AUTHORISATION FROM MANUFACTURER IS ATTACHED?

DELIVERY BY MANUFACTURER/AUTHORISED AGENT(Tick which ever is applicable)

Date :

(Signature of Bidder)

Name :

Designation :

Seal

SECTION 7 – FALL CLAUSE NOTICE CERTIFICATE

(On Company / firm's Letterhead)

FALL CLAUSE NOTICE CERTIFICATE REF: TFR/PD/RC20-21/200001 FOR ANNUAL RATE CONTRACT FOR THE SUPPLY OF CHEMICALS, GLASSWARES AND LABWARES 2020-2021

This is to certify that we have offered the maximum possible discount to you in our Quotation No. _____ dated _____

The prices charged under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. organisation/PSU's/Autonomous bodies/Pvt. organisations during the period of contract failing which the "" FALL CLAUSE "" will be applicable.

In case, if the price charged by our firm is more, TIFRH will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

Seal and Signature of the Bidder

Note: This letter of authority should be on the letterhead of the quoting firm and should be signed by a person competent and having the power of attorney to bind the same.

SECTION 8 - UNDERTAKING REGARDING BLACKLISTING / NON - DEBARMENT

To

The Administrative Officer,
TATA INSTITUTE OF FUNDAMENTAL RESEARCH
Plot No.36/P, Gopanpally Village,
Serilingampally Mandal, Ranga Reddy District.
Hyderabad - 500 107,
Telangana, India.

We hereby confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/Services during the last 5 years.

Authorised Signatory

Date:

Audited Annual Turnover

Annexure - B

S.No.	Financial/ Accounting Year	Profit (Rs.)	Loss (Rs.)	Annual Turnover (in INR)
1.				
2.				
3.				

Authorized Signatory with Seal

Note:

This Audited Annual Turnover (Annexure - B) for the last 3 years should be certified by Chartered Accountant (CA) as per the format given above duly signed and stamped by the CA on their letterhead.