

(Autonomous Institution of the Department of Atomic Energy, Government of India) Survey No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad-500046, Telangana

Telephone : +91-40-20203010 Website : <u>www.tifrh.res.in</u> Date:28-04-2021 Email: <u>rajasekharr@tifrh.res.in</u>

# PUBLIC TENDER

<u>(TWO PART TENDER) for the following Works:</u> Supply of Cot for Hostel Block -I at plot B, Survey No. 36/P, Gopanpally Village,

Serilingampally Mandal, Ranga Reddy District, Hyderabad.

Tender No.	TIFR/PD/TS/9037		
Type of Tender	Two Part Tender (Part-I: Technical Bid and Part-II:		
	Financial Bid)		
Estimated Cost	Rs. 07.38 Lakhs		
Cost of EMD	As per Office Memorandum, No. F.9/4/2020-PPD		
	Government of India, Ministry of Finance Department of		
	Expenditure Procurement Policy Division. Dated 12 <sup>th</sup> Nov.		
	2020. No provisions regarding Bid Security should be kept		
	in the bid documents in future and only provision for Bid		
	Security		
Pre-Bid Meeting Date, Time and Place	03.05.2021 at 11.30 am		
Last Date for Submission of Tender	05.05.2021 by 13:00 Hrs		
Date of Opening Bids(Only Part-I: Technical Bid)	05.05.2021 by 15:00Hrs		
	Rs. 500/-(Demand Draft to be drawn in favor of "TIFR		
Tender Fee	Centre for Interdisciplinary Sciences", Payable at		
	Hyderabad (To be enclosed with the Technical Bid		
	Part –I))		

• In case the Part"I" and Part"II" bids are not sealed in separate envelopes the tender will be rejected.

- The technical bid should not contain any indication of the price.
- The Technical Bid received without payment of tender fees and Security bid undertaking shall be summarily rejected.
- Contacts: Mr. Ashis Panigrahi Tel: 040-20203004 for technical and commercial clarifications.
- Quotation sent by hand delivery/courier are to be handover at security after obtaining stamp, date and signature of the concern person at security.

Mr.Rajasekahr R Head Technical Services

Contractor's Signature & Seal



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# INVITATION OF BIDS

# FOR

# <u>Supply of Cot for Hostel Block -I at plot B, Survey No. 36/P, Gopanpally</u> <u>Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad.</u>

# TECHNICAL BID

# PART -I



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#### SECTION-I INTRODUCTION

#### IMPORTANT INFORMATION

The Tata Institute of Fundamental Research is a National Centre of the Government of India, under the umbrella of the Department of Atomic Energy, as well as a deemed University awarding degrees for master's and doctoral programs. Tata Institute of Fundamental Research Centre for Interdisciplinary Sciences, Hyderabad invites bids for the following work:

# Name of work: Supply of Cot for Hostel Block -I at plot B, Survey No. 36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad.

#### **1.PARTICULARS:**

a)	Location	Plot B,Survey No. 36/P, Gopanpally Village, Serilinganpally (Mandal) Ranga Reddy Dist., Hyderabad			
b)	Pre-bid Meeting	03.05.2021 at 11.30 am			
c)	Issue of note-worthy replies / clarifications to Pre-bid queries	4-5 days			
d)	Closing date of receipt of bids	05.05.2021 by 13:00 Hrs			
e)	Date of opening of Sealed cover-II containing Price Bid of eligible bidders	To be intimated to eligible bidders after completion of technical evaluation			

#### 2. GENERAL INSTRUCTIONS

- a) TIFR shall award the contract for the project through the two Bid systems.
- b) The Contractors are advised to visit and examine the site of work and its surroundings and obtain any information that may be necessary, in addition to those provided in this document. The Contractor shall be deemed to have fully acquainted himself about the site condition, whether he inspects it or not.
- c) The Contractor should adhere to the building bye-laws applicable for the area.
- d) All clarifications shall be sought before the date of pre-bid meeting. The bidders may make suggestions which shall be considered during the Pre Bid Meeting. No further clarifications shall be issued after issue of noteworthy replies to the pre-bid queries.
- e) The submission of the bid by Contractor would imply that they have carefully read and agreed to the terms and conditions contained in this bid document.
- f) The bid for the work shall remain open for acceptance for a period of 180 (One hundred and Eighty days) days from the date of submission of the bids, which period may be extended by mutual agreement and the Contractor shall not cancel or withdraw the offer during this period. This bid document shall form a part of the contract agreement.



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#### **3. SUBMISSION OF BIDS**

Bids shall be submitted at *TIFR, Survey No. 36/P, Gopanpally Junction, Post:Gopanpally, Serilingampally, Hyderabad-500 046* in a sealed Master envelope super scribed "Bid for Supply of Cot for Hostel Block -I at plot B, Survey No. 36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad." with our enquiry no. and due date, containing two separate sealed covers clearly super scribed as "Technical Bid" and "Price Bid" before the closing date and time of submission in the following manner:

- a) "Technical Bid": This will contain Technical part, Eligibility Documents along with testimonials, Tender Fee and bid security undertaking.
- b) "Price Bid": This will contain the complete bidding document with duly filled in Schedule of Financial Quote of Price Bid& Tender Drawings.

The Bids without signature of the authorized person of bidder and seal, without Tender Fee, without bid security undertaking, with conditions or conditional rebates shall be summarily rejected.

#### **4. EVALUATION OF BID:**

- a) **EVALUATION OF TECHNICAL BID:** The bids received will first be first opened and will be examined for Tender Fee, bid security undertaking, Eligibility Criteria, Conditions, etc. Conditional Tenders and Tenders without Tender Fee, bid security undertaking shall be summarily rejected.
- b) **EVALUATION OF PRICE BID:** The Price Bid should contain the complete bid document with duly filled in Schedule of Financial Quote of Price Bid and signed Tender drawings. Price Bids of Technically qualified Bidders will only be opened. Work will be awarded to lowest bidder (L1) based on their quotes after making necessary arithmetical checks.

#### **5. SCOPE& OBJECTIVE**

The Objective of the tender is Supply of Cot for Hostel Block -I at plot B, Survey No. 36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad as per the specifications and Bill of quantities mentioned in the Price Bid.

Period of Completion of Work: 30 days from the date of issue of work order.

**Defect Liability Period: 12 months** from the date of handing over of completed structure as per tender.

#### **6. PAYMENT SCHEDULE:**

The contractor shall submit the bills for payments along with detailed statement showing the actual works carried out under different heads of items in the format specified by the TIFR. Final bills will be settled based on the joint measurements of each item of works and certified by TIFR Engineer. Final Bill will be settled within **30** days from the date of submission with certification of TIFR Engineer.



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# SECTION-II ELIGIBILITY CRITERIA FOR TENDER QUALIFICATION

#### A. Eligibility Criteria for Tender Qualification

The Agencies/Contractors will be qualified for Supply of Cot for Hostel Block -I at plot B, Survey No.
36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad

#### 2. Eligibility criteria:

- 1. The Agencies/Contractors shall be in profit for last three financial years and should have valid **PAN** from Income Tax Authority, **GST registration** No. etc. and any other registration applicable/mandatory for contract.
- 2. The Agencies/Contractors should have executed successfully at least one Similar works costing Rs.6.00lakhs or two Similar works costing Rs.4.50lakhs or 3 Similar works costing Rs.3.00lakhs during last 7 financial years ended on end date of receiving tender for Research Institutes, Universities, Private Laboratories, R & D institutes, etc. in any Government /PSU/Private organizations of repute.
- 3. The Agencies/Contractors should furnish copies of work orders, completion certificates from the clients in support of the above.



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# SECTION-III NOTICE AND INSTRUCTIONS

**1. Sealed item rate tenders** in the prescribed form are invited from Tata Institute of Fundamental Research, Centre for Interdisciplinary Science, Hyderabad, for the following:

Tender Notice No.	TIFR/PD/TS/9037			
Name of Work	Supply of Cot for Hostel Block -I at plot B, Survey No. 36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad.			
Estimated Cost	Rs. 07.38 Lakhs			
Time Limit	30 days			
Earnest Money Deposit	As per Office Memorandum, No. F.9/4/2020-PPD Government of India, Ministry of Finance Department of Expenditure Procurement Policy Division. Dated 12 <sup>th</sup> Nov. 2020. No provisions regarding Bid Security should be kept in the bid documents in future and only provision for Bid Security Declaration should be kept in the Bid Document. Accordingly the bidder should give the bid security declaration as per Annexure I			
Tender Fee	Rs 500/- (Rupees Five Hundred only)			
Pre-bid meeting	03.05.2021 at 11.30 am in TIFR Building, Survey No. 36/P, Gopanpally Junction, Post: Gopanpally, Serilingampally, Hyderabad-500 046 or through zoom meeting (details were given on website)			
Last Date of Submission of Tender	05.05.2021 by 13:00 Hrs			

**2.** Sale of Tender: can be purchased from the TATA INSTITUTE OF FUNDAMENTAL RESEARCH(TIFR), SERVICE BUILDING I, SURVEY NO. 36/P, GOPANPALLY JN, POST: GOPANPALLY, HYDERABAD-500 046, on payment of tender cost in the form of Demand Draft to be drawn in favour of "TIFR Centre for Interdisciplinary Sciences", Payable at Hyderabad (To be enclosed with the Technical Bid Part –I).

The tender documents issued must accompany at the time of submission, proof of tender cost already paid.

**Submission of Tender & Opening:** Tenders shall be submitted in a sealed envelope super scribed with Tender enquiry no., Due date and with headings "Supply of Cot for Hostel Block -I at plot B, Survey No. 36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad." containing two separate sealed covers clearly super scribed as "TECHNICAL BID" and "FINANCIAL BID" on or before the closing date and time of submission in the following manner:

"TECHNICAL BID": This will contain the following:

- a) Proof of Tender Cost paid already
- b) Bid security undertaking



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c) Schedules giving information on Eligibility Criteria specified for tender qualification. "FINANCIAL BID": Signed copy of the Financial Bid quoting amount in the stipulated format and signed copies of the tender drawings.

**3.** Earnest Money Deposit (EMD) : As per Office Memorandum, No. F.9/4/2020-PPD Government of India, Ministry of Finance Department of Expenditure Procurement Policy Division. Dated 12<sup>th</sup> Nov. 2020. No provisions regarding` Bid Security should be kept in the bid documents in future and only provision for Bid Security Declaration should be kept in the Bid Document. Accordingly the bidder should give the bid security declaration as per Annexure I

4. Acceptance of Tender: The competent authority, on behalf of TIFR, Hyderabad does not bind itself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all the tenders received, without assignment of any reason. All tenders, in which any of the prescribed condition is not fulfilled or any condition, including that of conditional rebates is put forth by the tenderer, shall be summarily rejected.

The Competent Authority, on behalf of TIFR, Hyderabad reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. The officer inviting tenders shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest tender or any other tender.

5. Validity of Tender: The tender for the work shall remain open for acceptance for a period of 180 days from the last date of submission of tenders. If any tenderer withdraws his tender before the said period, or before issue of Letter of Intent, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then TIFR, Hyderabad shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money absolutely. Further the tenderer shall not be allowed to participate in the retendering process of the work.

#### 6. Levy / Taxes payable by contractor:

i. GST or any other tax on materials and services in respect of this contract shall be payable by the contractor and TIFR shall not entertain any claim whatsoever in this respect.

ii. The contractor shall deposit royalty and obtain necessary permit as required for supply of the sand, aggregate, stone etc. from local authorities.

7. **Deduction of Income Tax :** Applicable as per IT Rules.

**8. Performance guarantee/Security Deposit:** The tenderer, whose tender is accepted, will be required to furnish a Performance guarantee/Security Deposit of 3% of the tendered amount within 7 (seven) working days from the date of intimation. This guarantee shall be in the form Demand Draft / Pay Order / Banker's cheque / Deposit or Government Securities / Fixed Deposit Receipt (FDR) or Guarantee Bonds (BG) of any Scheduled Bank. In case a fixed deposit receipt of any Bank is furnished by the contractor to TIFR as part of the Performance guarantee/Security Deposit and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to TIFR to make good the deficit.

The Performance guarantee/Security Deposit shall be initially valid up to the stipulated date of completion plus 365 days. In case the time for completion of work gets enlarged, the contractor shall get the validity of Performance guarantee/Security Deposit extended to cover such enlarged time for completion of work. The



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Performance guarantee/Security Deposit shall be returned to the contractor, without any interest, after completion of defect liability period.

The Engineer-in-charge shall make a claim under the Performance guarantee/Security Deposit for amounts to which TIFR entitled under the contract (notwithstanding and / or without prejudice to any other provisions in the contract agreement) in the event of:

a) Failure by the contractor to extend the validity of the Performance guarantee/Security Deposit as described herein above, in which event the Engineer-in-charge may claim the full amount of the Performance guarantee/Security Deposit.

b) Failure by the contractor to pay TIFR, Hyderabad any amount due, either as agreed by the contractor or determined under any of the Clauses / Conditions of the agreement, within 30 days of the service of notice to this effect by Engineer-in-charge.

In the event of the contract being determined under provisions of any of the relevant clauses of the agreement, the Performance guarantee/Security Deposit shall stand forfeited in full and shall be absolutely at the disposal of TIFR, Hyderabad.

In case a fixed deposit receipt of any bank is furnished by the contractor to TIFR, Hyderabad as part of the security deposit/performance guarantee and the bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to TIFR, Hyderabad to make good the deficit.

All compensation or the other sums of money payable by the contractor under the terms of this contract may be deducted from, or paid by the sale of a sufficient part of his security deposit/performance guarantee or from the interest arising there from, or from any sums which may be due to or may become due to the contractor by TIFR or any account whatsoever and in the event of his Security Deposit/performance guarantee being reduced by reason of any such deductions or sale as aforesaid, the contractor shall within 10 days make good in cash or fixed deposit receipt tendered by the State Bank of India or by scheduled banks (if deposited for more than 12 months) endorsed in favour of the TIFR, HYDERABAD, any sum or sums which may have been deducted from, or raised by sale of his security deposit or any part thereof.

Security Deposit/performance guarantee as deducted above can be released against Bank Guarantee issued by a Scheduled Bank on its accumulation to a minimum of Rs.5 Lakhs subject to the condition that amount of such Bank Guarantee, except last one, shall not be less than Rs.5 Lakhs. Bank Guarantee should be submitted which will be valid upto the expiry of defect liability period

In case Contractor fails to follow the instructions of Engineer-in- Charge with respect to above clauses, next payment due to him shall not be released unless and until he complies with the instructions to the full satisfaction of Engineer-in-Charge.

Contractor shall observe in addition to Codes specified in respective specification, all national and local laws, ordinances, rules and regulations and requirements pertaining to the work and shall be responsible for compliance to the same.



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#### **UNDERTAKINGBY THE TENDERER**

I / We have read and examined the Tender document including terms & conditions, specifications, bill of quantities, drawings and designs, general rules & directions, General Conditions of Contract, Special Conditions of Contract and all relevant other documents, publications and rules referred to in the Conditions of Contract and all other contents in the tender documents for the work.

I / We, hereby tender for execution of the work specified for the TIFR, Hyderabad within the time specified and in accordance in all respects with the specifications, designs, drawings and instructions in writing.

Further, I / We agree that in case of forfeiture of earnest money or both Earnest Money & Performance guarantee/Security Deposit as aforesaid, I / We shall be debarred for participation in the re-tendering process of the work.

I / We hereby declare that I / We shall treat the tender documents, drawings and other records connected with the work as secret / confidential documents and shall not communicate information derived there-from to any person other than a person to whom I / We am / are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Seal& Signature of Contractor Postal Address

Dated

Witness

Address

Occupation



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# SECTION-V

# ANNEXURE

ANNEXURE I

# **TENDER SECURING DECLARATION**

Date:

Tender No.:

To:

Head Technical Services

TIFR Hyderabad.

We, the undersigned, declare that:

- 1. We understand that, according to your conditions, bids must be supported by a Tender-Securing Declaration.
- 2. We accept that we will automatically be suspended from being eligible for tendering in any public procurement tenders with any public entity for the period of time determined by the Public Procurement Oversight Authority, if we are in breach of our obligation(s) under the tendering conditions, because we:
  - a) have withdrawn our tender during the period of tender validity specified in the Tender Data Sheet; or
  - b) having been notified of the acceptance of our Tender by the Procuring Entity during the period of tender validity fail or refuse to execute the contract; or fail or refuse to furnish the performance security, if so required.
- 3. We understand that this Tender Securing Declaration shall expire if we are not the successful Tenderer, upon our receipt of your notification or regret of the tender award letter; or thirty-eight days after the expiration of our Tender, whichever is earlier.

Signed:

Name:

Dated on \_\_\_\_\_\_ day of \_\_\_\_\_\_, \_\_\_\_\_



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#### **ANNEXURE-II**

भारत सरकार / Government of India परमाणु ऊर्जा विभाग / Department of Atomic Energy सचिवालय समन्वय अनुभाग / Secretariat Coordination Section अणुशक्ति भवन / Anushakti Bhavan, छत्रपति शिवाजी महाराज मार्ग / C.S.M. Marg, मुंबई / Mumbai - 400 001 इ-मेल / Email: <u>sectcord@dae.gov.in</u>

No.23/08/2020-SCS/E-File/ 9200 .

Dated: -23- 11 - 2020

#### पुष्ठांकन / ENDORSEMENT

विषय /: Bid Security / Earnest Money Deposit - Regarding. Subject:

#### .....

उपरोक्त विषय पर व्यय विभाग, वित् मंत्रालय, नई दिल्ली से प्राप्त दिनांक 12/11/2020 के कार्यालय ज्ञापन संख्या. F.9/4/2020-PPD की एक प्रति सूचना एवं आवश्यक कार्रवाई हेतु अग्रेषित है ।

A copy of Office Memorandum No. F.9/4/2020-PPD dated 12/11/2020 received from Department of Expenditure, M/o Finance, New Delhi on the above - mentioned subject is forwarded for information and necessary action.

संलग्न : यथोपरि / Encl.: 02 Pages.

(न. ज. खानविलेकर / N. J. Khanvilkar) अनुभाग अधिकारी / Section Officer (022 - 22862661)

पऊवि के सभी संघटक इकाईयों / सार्वजनिक क्षेत्र के उपक्रमों / सहायता प्राप्त संस्थानो के प्रशासनिक प्रधान । All Administrative Heads of Constituent Units/PSUs/Aided Institutions of DAE.

Contractor's Signature & Seal



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> No. F.9/4/2020-PPD Government of India Ministry of Finance Department of Expenditure Procurement Policy Division

> > 512, Lok Nayak Bhawan, New Delhi Dated the 12<sup>th</sup> November 2020

#### OFFICE MEMORANDUM

#### Subject: Bid Security/ Earnest Money Deposit.

The Government is in receipt of many representations that on account of slowdown in economy due to the pandemic, there is acute financial crunch among many commercial entities and contractors, which in turn is affecting timely execution of the contracts. It has also been represented that this may affect the ability of contractors to bid in tenders and hence reduce competition. Requests are being received for reduction in quantum of Security Deposits in the Government contracts.

2. As per Rule 170 of General Financial Rules (GFRs) 2017, Micro and Small Enterprises (MSEs) and the firms registered with concerned Ministries/ Departments are exempted from submission of Bid Security. Further, in lieu of Bid Security, Ministries/ Departments may ask bidders to sign "Bid Security Declaration" accepting that if they withdraw or modify their bids during period of validity etc., they will be suspended for the time specified in the tender documents. Similar provisions also exist in the Manuals for Procurement of Works 2019 and Manual for Procurement of Consultancy & other Services 2017.

3. In this context it is noted that Bid Security (also known as Earnest Money Deposit) is still being taken from the contractors by the various Ministries/ Departments, though the relaxations have already been provided in General Financial Rules (GFRs) 2017.

4. In view of above, it is reiterated that notwithstanding anything contained in Rule 171 of GFRs 2017 or any other Rule or any provision contained in the Procurement Manuals, no provisions regarding Bid Security should be kept in the Bid Documents in future and only provision for Bid Security Declaration should be kept in the Bid Pocuments.

5. Wherever, there are compelling circumstances to ask for Bid Security, the same should be done only with the approval of the next higher authority to the authority competent to finalise the particular tender or the Secretary of the Ministry/ Department, whichever is lower.

6. The above instructions will be applicable for all the tenders issued till 31.12.2021.



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7. These instructions will be applicable for all kinds of procurements viz. Goods, Consultancy, Works, non-consulting Services etc and are issued under Rule 6(1) of the GFRs 2017.

KineKerdy

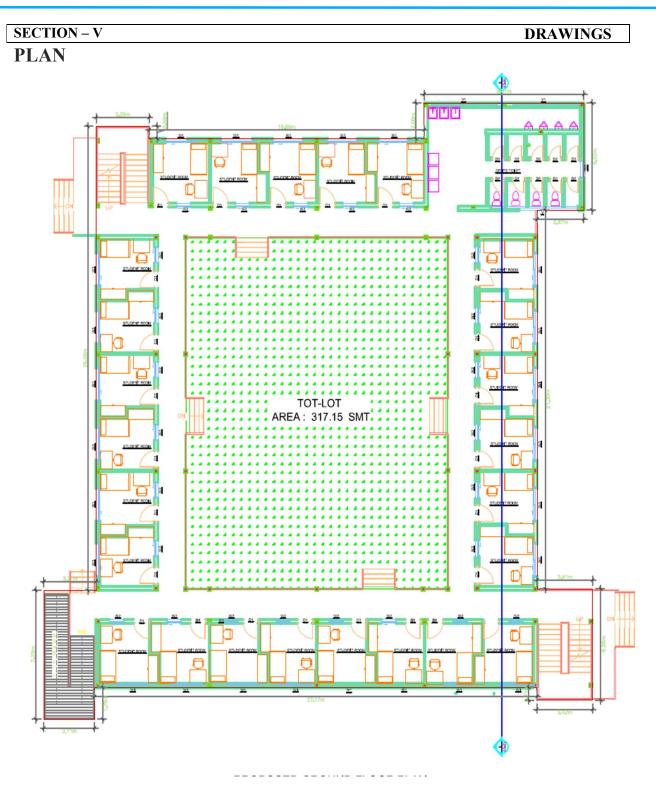
(Kotluru Narayana Réddy) Deputy Secretary to the Govt. of India Tel: 24621305 Email: kn.reddy@gov.in

To,

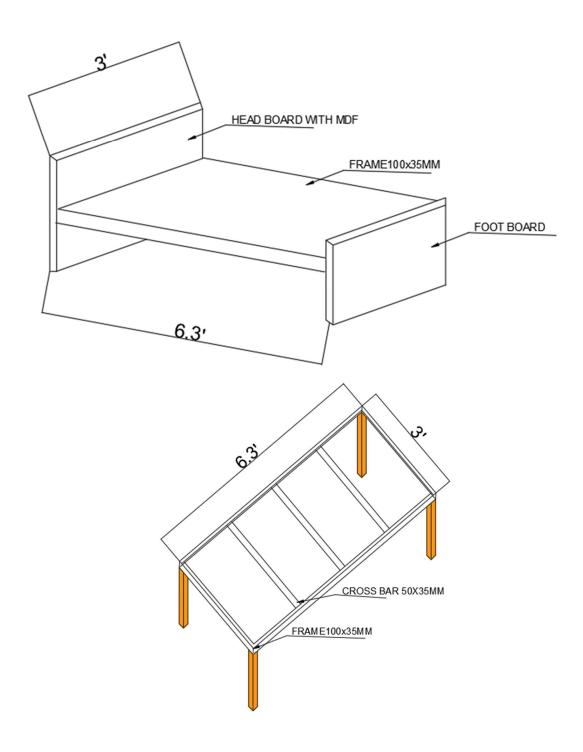
All the Secretaries and Financial Advisers to Government of India

Copy to: Secretary, Department of Public Enterprises with a request to issue the same instructions to Central Public Sector Undertakings (CPSUs).





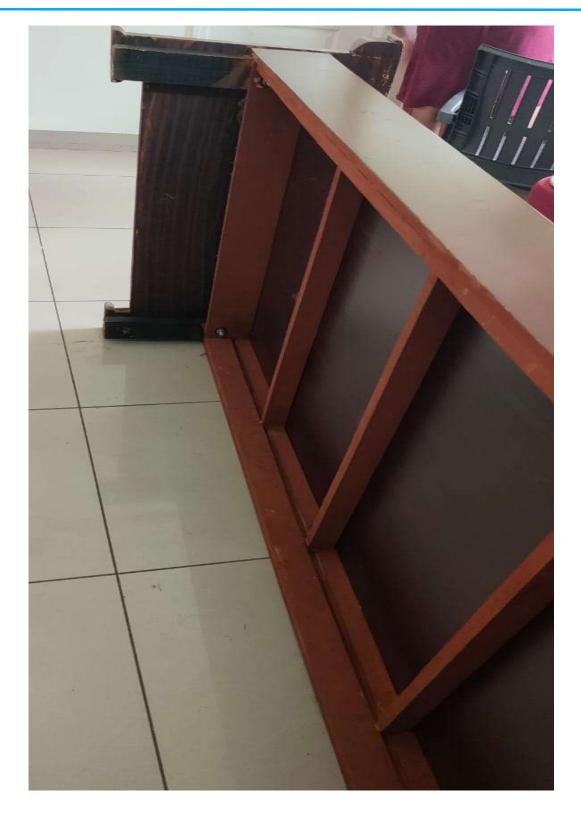














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SECTION – VI

FINANCIAL BID

# **INVITATION OF BIDS**

FOR

Supply of Cot for Hostel Block -I at plot B, Survey No. 36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad.

FINANCIAL BID

PART -II



(Autonomous Institution of the Department of Atomic Energy, Government of India) Survey No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad-500046, Telangana

# **SCHEDULE OF QUANTITIES**

# Supply of Cot for Hostel Block -I at plot B, Survey No. 36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad.

Sl.no	Description	Unit	Tentative Picture	Quantity	Rate/ unit	Total Amount
1	Furniture					
A)	Supply & fixing of 6.3'x3' cot having teak wood supporting structure i.e main frame 100x35mm and cross bar 50x35mm @ 600mm c/c. Head board & footboard shall be of MDF wood & sleeper panel shall be with 18mm plywood which will be fixed to main frame grid. Cot shall be fixed to head and leg board by bolt and socket arrangement. Finishing shall be of PU finish	No.		50		
	GST 18%					

**Note:** TIFR, Hyderabad has right to delete any of above items from scope of work or may increase/reduce quantities as per its requirement during execution of work. No claim or compensation for such deletion/increase/decrease will be accepted/paid to contractor. Payment will be made as per actual quantities executed at tender rates.