

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

Plot No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District.
Hyderabad - 500 107, Telangana, India.

Telephone: +91-40-2020 3020

Website: www.tifrh.res.in

Email: purchasegroup@tifrh.res.in

Date: 24-03-2021

Notice Inviting Tender cum Tender Document (Two Part Public Tender) for the following items:

Rate Contract For the Chemicals, Glassware's and Lab wares for TIFR Hyderabad.
Rate Contract Period – One Year with Effect From 01.04.2021 to 31.03.2022

Public Tender No.	TFR/PD/RC21-22/200001.
Published on	24-03-2021
Last Date for Submission of Bid	14-04-2021 up to 13.00 Hrs.
Date of Opening Bids	15-04-2021 at 15.00 Hrs.
Earnest Money Deposit	EMD/Bid Security Declaration to be submitted as per the format in Annexure B

Please see attached sheet for conditions of tender.

Note: All future corrigendum/addendum will be published in TIFR Hyderabad website only. All prospective bidders are requested to visit our website regularly for any such updates/Corrigendum/Addendum.

Both Technical Bid (Part A) and Financial Bid , (Price List/CD 2021-2022) (Part B) to be submitted within the due date and time in separate envelopes and marked on top as Part A and Part B. These two sealed envelopes should be further put in one Master Envelope super scribed with the Tender No., Due Date in Bold Letters. The Bids should be Addressed to the Administrative Officer, Tata Institute of Fundamental Research, Plot No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District. Hyderabad-500 046, Telangana, India. Please see attached sheet for conditions of tender.

Note: All future corrigendum/addendum will be published in TIFR Hyderabad/CPPP website only. All prospective bidders are requested to visit our website regularly for any such updates/Corrigendum.

**ADMINISTRATIVE OFFICER
(PURCHASE SECTION)
TIFR, HYDERABAD**

NOTE:

* The bidder should ensure to submit the following

1. Bid Security / EMD (Earnest Money Deposit): The bidder should provide the bid security declaration in the letterhead duly signed and stamped by officer authorized to submit the bid accepting the statement as per the format in Annexure B.
2. Certificate of Local Content- Attachment of Annexure C.
3. Audited Annual Turnover Certified by CA - Attachment of Annexure D

Section 2 – List Of Brands

TIFR Hyderabad Invites Sealed Quotations from the reputed firms for Supply of Following Chemicals, Glassware's and Lab wares for a period of One Year with effect from 01.04.2021 to 31.03.2022 under Rate contract.

CHEMICALS/GLASSWARES/LABWARES

Merck Range of Products - Laboratory Chemicals- Reagents, Bioscience Consumables Glassware, Water & Food analysis, Filtration Products, Cole - Parmer, VWR Products, Tarsons (Plastic Ware) Products, Sigma Aldrich, Lonza, AbdoS, G-Bioscience, Krishgen (Antibodies & Elisa Kits) products, New England Biolabs Inc (NEB), Cell Signaling Technology (CST), Gilson S.A.S Products Laboratory Chemicals, Plastic ware, Consumables (Imperial Range of Products), Cole-Parmer, Mettler Toledo – Plastic Ware Corning Technology – Plastic Ware Axygen – Plastic Ware Simport, Canada – Plastic Ware InvivoGen – Chemicals, Pan Biotech, Thermo Scientific Pierce, Eurogentec, Diagenode, Maggene, IBIDI, Polyplus, Miltenyi Biotec, AnaSpec, EGT, Culture Media & amp; Antibiotic Disc & amp; Ezy MIC, Chemicals, Plastic Wares, Filter Paper, Acids & amp; Solvents Himedia products, Borosil Range of Products, TCI Chemicals, Safe- France Bio Serve, Shepherd Specialty Papers products, Dry Ice (Solid CO₂), Biochemicals Cell & Molecular Biology, Immunology, General lab Chemicals, Media Kits, Glassware's etc., GE Healthcare Life sciences - Consumables, GE HyClone, GE Whatman, Bio legend, Qualigens, Alfa Aesar, Acros Organics Fisher Scientific Products, Laboratory Chemicals, Reagent, Enzymes, Diagnostic kits, Primer, services, analysis of synthetic gene, genotyping, DNA Fingerprinting, Plastic ware & amp; Lab consumable research items etc. (Imperial Range of products), Pipettes, Eppendorf Plastic Ware and Laboratory Consumables, Molecular Biology, Bio-Chemicals, Reagents & Kits, Custom Made Oligo Nucleotide, Laboratory Plastic ware, Reagents, Bio-chemicals, Kits, Enzymes, Media-Serum, Filterware, Micropipettes, Oligo nucleotides, HPLC Columns, Glassware, Pall India (Life Sciences division) products, BD BBL Difco (Microbiology) Products, BD Biosciences Products, Bioguard Products, Invitrogen & Applied Biosystems (Thermo Fisher Scientific) Products (Chemicals, Plastic wares, Laboratory Consumables) for application in the fields of Cell biology, Molecular Biology, Life Sciences Research & development Laboratories AVRA Synthesis Molecular Biologics & Chemicals, Glass Ware, Plastic Ware. Biotran Products, Non Sterile Kit Large size & Medium size

(with contents Coveralls, 3Ply Face Mask with elastic., Boot Leggings - kit),
Non Sterile Shoe Cover, Bouffant Cap, Surgeon Cap, Tissue Rolls, Gloves,
Face Mask, Chemical, Glassware, Plastic ware Standard Brand.

SECTION 3 – ELIGIBILITY CRITERIA

- 1) The firm should submit the attested copies of GST Registration/PAN/TAN No/Bank Details.
- 2) Only Manufactures for Branded Items can submit offers, if they are not in a position to Quote, they may Authorize Only One Exclusive Agent/Distributor of a Particular Brand. The agent should submit a Valid Authorization Certificate from their Principals to that effect that they are the Authorized Agents of the Manufacturers and that they are authorized to supply the Branded Items.
- 3) The firm should submit the Firm Registration Certificate and Audited Annual Turnover as per (Annexure – D) for the last 3 years should be certified by Chartered Accountant (CA) as per the format given above duly signed and stamped by the CA on their letterhead.
- 4) The firm should submit the Valid Price List from the Manufacturer / Principal fixed for the period of one year 2021-2022 (i.e.) with effect From 01.04.2021 to 31.03.2022 along with the same Pricelist CD (Soft copy). No Price Escalation (or) No upward revision in price will be allowed during the contract validity period. Incase downward price is applicable, the same is to be intimated immediately to TIFR-Hyderabad
- 5) TIFR Hyderabad reserves the right to select or reject the Items/Brands, Manufacturer/ Principal, Agents.
- 6) The Agency/ Distributors should not have been blacklisted by any Govt., Semi -Govt. Dept., or any other organization, an undertaking to this effect to be provided with the Tender document.
- 7) BID SECURITY / EMD (EARNEST MONEY DEPOSIT):

Bid Security / EMD (Earnest Money Deposit): The bidder should provide the bid security declaration in the letterhead duly signed and stamped accepting the statement as follows:
(Annexure B)

" I/We the undersigned hereby declare that if we withdraw or modify the bids during the period of its validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document or fail to execute the contract, we will be suspended for the period of time specified in the request for bids document from being eligible to submit bids for contracts with the entity that invited the bids.""
- 8) The invitation is reserved only for Class “1” and Class “2” Local Suppliers as prescribed in “Public Procurement (Preference to Make in India) order 2017 of GOI, Dept of DIPP” (OM No. P-45021/2/2017-PP(BE-II) dated 04th June, 2020. Necessary certification for local content must be submitted by the prospective bidders strictly as per the Annexure- C attached with the tender document.

SECTION 4 – TERMS AND CONDITIONS.

1) Quotations will be accepted only from manufacturers for branded items. If they are not in a position to quote, they may authorize only one exclusive agent, who may quote along with authorization. Authorized Agent quoting for the supply should attach valid authorization from the manufacturers to ensure prompt supply, failing which the quotation will be summarily rejected.

2) The Quotations should be submitted along with all documents mentioned in this tender in a sealed covers, super scribing supply of CHEMICALS, GLASSWARES AND LABWARES UNDER RATE CONTRACT 2021-2022, Tender No., due date & sealed and addressed to The Administrative Officer, TATA INSTITUTE OF FUNDAMENTAL RESEARCH, Plot No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad-500 107, Telangana, India.

Offers sent through fax/email will not be accepted.

3) Overwriting and corrections should be attested properly. The bid should be complete in all respects and should be duly signed. Incomplete and unsigned bids will not be considered.

4) List of other organizations where similar supplies have been made & having a rate contracts, documentary evidence may please be attached.

5) The rate contract can be terminated at any time by giving one month's notice from TIFR Hyderabad without mentioning any reason.

6) Bids will be opened on the date and time mentioned in the tender document in the Presence of the tenderer.

7) Purchase Preference Policies.

7.1 The TIFRH intends to give product reservation/purchase/price preference to local suppliers in line with current procurement policies of Govt. of India .

7.2 For the above purpose, local supplier means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed in "Public Procurement (Preference to Make in India) order 2017 of GOI, Dept of DIPP" (OM No. P-45021/2/2017-PP(BE-II) dated 04th June,2020. Necessary certification for local content must be submitted by the prospective bidders strictly as per the Annexure - C attached with the tender document.

7.3 Local content means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the items procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

8) The invitation is reserved only for Class "1" and Class "2" Local Suppliers as prescribed in "Public Procurement (Preference to Make in India) order 2017 of GOI, Dept of DIPP" (OM No. P-

45021/2/2017-PP(BE-II) dated 04th June, 2020. Necessary certification for local content must be submitted by the prospective bidders strictly as per the Annexure- C attached with the tender document.

9) Bidders may provide the details of registration at Government e -Marketplace (GeM) product details, confirmation on the product availability (or) non availability in GeM, registered bidder at GeM (or) not.

10) BID SECURITY / EMD (EARNEST MONEY DEPOSIT):

Bid Security / EMD (Earnest Money Deposit): The bidder should provide the bid security declaration in the letterhead duly signed and stamped accepting the statement as follows: (Annexure B)

" I/We the undersigned hereby declare that if we withdraw or modify the bids during the period of its validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document or fail to execute the contract, we will be suspended for the period of time specified in the request for bids document from being eligible to submit bids for contracts with the entity that invited the bids.""

11) The suppliers / bidders whose firms are registered with SSI / MSME / NSIC and having a valid certificate are exempted from paying Tender Fee and EMD (Earnest Money Deposit).

12) Price offered shall be valid for a period up to 31.03.2022 and for free delivery at TATA INSTITUTE OF FUNDAMENTAL RESEARCH, Plot No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District. Hyderabad - 500 107, Telangana, India.

13) The firm should submit the Valid Price List Latest from the Manufacturer/ Principal fixed for the period of one year 2021-2022 (ie) with effect From 01.04.2021 to 31.03.2022 along with the same Latest Pricelist CD (Soft copy). No Price Escalation or No upward revision in price will be allowed during the contract validity period. Incase downward price is applicable, the same is to be intimated immediately to TIFR-Hyderabad.

14) The Purchase Order will be released as on when the material is required. The bidder should mention the order address to be placed clearly in the bid. No price escalation or no upward revision in price will be allowed during the contract validity period. Incase downward price is applicable, the same is to be intimated immediately to TIFR-Hyderabad

15) TIFR-Hyderabad is a Public funded Research Institution and exempted from paying of Custom Duty under the notification No: 51/96 dated 23.07.1996, Excise duty under notification No: 10/97 dated 01.03.1997. Certificate will be provided by TIFR-Hyderabad. GST rule will be applicable if any with effect from 01.07.2017 as per GST regime. The applicable TDS /other charges if any as per GST rule will be deducted.

16) The Supplier shall arrange to ship the ordered materials within the mutually agreed delivery period mentioned in the order unless extended with/without penalty. Please mention the Delivery Period Clearly in the Bid, however effort to be taken to deliver the materials at the earliest. If the delay in the shipment of the ordered materials attributable to the supplier exceeds agreed time period from the date of original agreed upon date of shipment and extended with/without penalty, the TIFR-TCIS, Hyderabad shall have the right to cancel the contract / purchase order and recover the liquidated damages from other dues of the party or by legal means. It will also affect the other/future business dealings with such suppliers.

17) Discounts offered shall be indicated clearly in terms of percentage on the manufactures price lists

18) Special discount/prices, if any, applicable to the Research Institutions aided by the Govt. of India should be quoted separately.

19) Delivery: The Items should be delivered within a week's time. The delivery period should be mentioned in the bid. However efforts to be taken to deliver the products earliest. Material is to be supplied on FOR (TIFR- Hyderabad) basis and inclusive of Packing & Forwarding and freight. Free replacement should be made against defective supply. Bidder should indicate the package by hazardous material along with the Material Safety Data Sheet (MSDS).

Non delivery of items will lead to cancellation of Purchase Order without any notice. In addition, action may be taken for removing the firm from Rate Contract.

Replacement: Damages / Broken / Inferior quality articles should be replaced by proper one at the earliest.

20) Payment : Within 30 days from the date of receipt and acceptance of material, at TIFR-Hyderabad. Payment will be processed against completion of all materials against Purchase order. For Imports, payment will be made by Wire Transfer after receipt and acceptance of materials.

21) Please mention the Catalogue No., Part No., and Make wherever required and also GST No. failing which your quotation will be rejected. All your future correspondences including Invoices should bear the GST No.

22) In case of Import, the bidders are requested to quote only FOB Price as well as CIF, Hyderabad Price mentioning Freight & Insurance charges separately.

23) TRANSIT INSURANCE: The purchaser will not pay separately for transit insurance. Insurance is supplier's scope

24) CD of your catalogue/Latest Price List should be submitted along with 2 copies to TIFR Hyderabad. Offers received without catalogue/Latest Price List will not be considered.

25) Acceptance of this tender form and submission of the quote within the stipulated time would be treated as: The tenderer has understood all requirements as described in our Tender document.

26) TIFRH will not be responsible for any postal delays.

27) Bidders shall note that TIFRH will not entertain any correspondence or queries on the status of the offers received against this Tender Invitation.

28) Tenders from Manufacturers/Suppliers/Tenderers whose performance was not Satisfactory in respect of quality of supplies and delivery schedules in any organizations, are liable for rejection. The tenders that do not comply with the above criteria and other terms & conditions are liable for rejection

29) Resolution Of Disputes:

29.1 The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.

29.2 If, after thirty (30) days from commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a contractual dispute, either party may require that the dispute be referred for resolution to the formal mechanisms. These mechanisms may include, but are not limited to, conciliation mediated by a third party, adjudication in an agreed national (or) international forum, and national or international arbitration.

29.3 In case of Dispute or difference arising between the Purchaser and domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act,1996, the rules there under and any statutory modifications or re-enactments there of shall apply to the arbitration proceedings. The dispute shall be referred to the Director TIFRH and if he is unable or unwilling to act, to the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of arbitrator so appointed shall be final, conclusive and binding on all parties to this order.

30) In case of any interpretational issues arises in this tender, the interpretation/decision of TIFR Hyderabad shall be final and binding on the bidder.

31) Force Majeure :

31.1 The Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

31.2 For purposes of this Clause, "Force Majeure" means an event beyond the control of Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, act of God and freight embargoes.

SECTION 5 - TENDER ACCEPTANCE UNDERTAKING

(To be returned by Tenderer along with the Tender duly signed)

To

The Administrative Officer,

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

Plot No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District.

Hyderabad - 500 107, Telangana, India.

Having examined the tender TFR/PD/RC21-22/200001 document for supply of HEMICALS, GLASSWARES AND LABWARES UNDER RATE CONTRACT 2021-2022, we the undersigned hereby Offer to supply the CHEMICALS, LASSWARES AND LABWARES as per terms and conditions set out in the tender document. In case of downward price movements during the period, we promise to pass on the advantage to TIFR Hyderabad.

Certified that the Price List/Price Catalogue of _____ for _____ submitted

With rate contract tender for the year 2021-22 is uniform price list throughout the territory of India. We enclosed all the relevant documents as per the tender.

Date:

(Signature of Bidder)

Name:

Designation:

Firm Name:

Seal

SECTION 6 – BIDDER'S INFORMATION AND OFFER

(To be returned by Tenderer along with the Tender duly signed)

CATEGORY OF ITEM:

NAME & ADDRESS OF THE TENDERER:

TELEPHONE NO :

FAX NO :

MOBILE NO:

E-MAIL:

FIRM STATUS MANUFACTURER/AUTHORISED DISTRIBUTOR: (TICK Whichever is applicable)

BRAND OFFERED:

DISCOUNT OFFERED:

SPECIAL DISCOUNT IF ANY?

GST APPLICABLE:

WHETHER AUTHORISATION FROM MANUFACTURER IS ATTACHED?

DELIVERY BY MANUFACTURER/AUTHORISED AGENT(Tick whichever is applicable)

Date:

(Signature of Bidder)

Name :

Designation:

Seal

SECTION 7 – FALL CLAUSE NOTICE CERTIFICATE
(On Company / firm's Letterhead)

FALL CLAUSE NOTICE CERTIFICATE REF: TFR/PD/RC21-22/200001 FOR ANNUAL RATE CONTRACT FOR THE SUPPLY OF CHEMICALS, GLASSWARES AND LABWARES 2021-2022

This is to certify that we have offered the maximum possible discount to you in our Quotation No. _____ dated _____

The prices charged under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. organisation/PSU's/Autonomous bodies/Pvt. organisations during the period of contract failing which the "" FALL CLAUSE "" will be applicable.

In case, if the price charged by our firm is more, TIFRH will have the right to recover the excess Charged amount from the subsequent/unpaid bill of the supplier.

Seal and Signature of the Bidder

Note: This letter of authority should be on the letterhead of the quoting firm and should be Signed by a person competent and having the power of attorney to bind the same.

SECTION 8 – UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

To

The Administrative Officer,
TATA INSTITUTE OF FUNDAMENTAL RESEARCH
Plot No.36/P, Gopanpally Village,
Serilingampally Mandal, Ranga Reddy District.
Hyderabad - 500 107,
Telangana, India.

We hereby confirm and declare that we, M/s -----, is not
blacklisted/ De-registered/ debarred by any Government department/ Public Sector
Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken
the works/Services during the last 5 years.

Authorised Signatory

Date:

Annexure-B

Bid Security Declaration

(To be submitted on company's Letter Head)

" I/We the undersigned hereby declare that if we withdraw or modify the bids during the period of its validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document or fail to execute the contract, we will be suspended for the period of time specified in the request for bids document from being eligible to submit bids for contracts with the entity that invited the bids.""

Name and Signature
Of Authorized Signatory
And Company Seal

Certificate for Local Content

*We [name of manufacturer] hereby confirm in respect of quoted item(s) that Local Content is equal to or more than 50% and come under 'Class-I Local Supplier' Category. As being 'Class-I Local Supplier', we are eligible for Purchase Preference under 'Make in India' Policy vide Gol Order No.P-45021/2/2017-PP (B.E.-II) dated 15.06.2017 (subsequently revised vide orders dated 28.05.2018, 29.05.2019 and 04.06.2020)

OR

*We [name of manufacturer] hereby confirm in respect of quoted items(s) that Local Content is more than 20% but less than 50% and come under 'Class-II Local Supplier' Category.

The details of the location (s) at which the local value addition made is /are as under:

- 1.....
- 2.....
- 3.....

*Strike out whichever is not applicable

Date:

Seal & Signature of the Bidder

NOTE:

- Self-certification that the item offered meets the minimum local content (as above) giving details of the location(s) at which the local value addition is made in case the bidder wishes to avail the benefits under the make in India policy, if applicable.

Audited Annual Turnover
Annexure - D

S.No.	Financial/ Accounting Year	Profit (Rs.)	Loss (Rs.)	Annual Turnover (in INR)
1.				
2.				
3.				

Authorized Signatory with Seal

Note:

This Audited Annual Turnover (Annexure - D) for the last 3 years should be certified by Chartered Accountant (CA) as per the format given above duly signed and stamped by the CA on their letterhead.